

MALENA LOBER, CSM, SSM

Austin, TX • (512) 698-4906 • malenalober10@gmail.com • linkedin.com/in/malenalober

SCRUM MASTER

DYNAMIC INDIVIDUAL; ASSESSING SCRUM MATURITY OF TEAM/ORGANIZATION AND ASSISTING IN SCRUM/KANBAN IMPLEMENTATIONS.

Highly-organized and innovative professional with demonstrated experience in improving release/sprint planning, facilitating Agile ceremonies, implementing scrum methodologies, and executing Agile best practices. Well-versed in product backlog grooming, user stories development, continual Agile transformation, and product requirement fulfillment. Outstanding collaborator, supporting scrum and development teams in identifying and filling gaps in Agile framework to nurture continuous planning, testing, and integration elements. Excel at translating epics, stories, and various items on sprint lists into actionable tasks.

- ✓ Exhibited top-notch analytical, leadership, and relationship-building skills to engage stakeholders, host scrum meetings, and enable data-driven decision-making.
- ✓ Leveraged Jira and Confluence while defining business and technical requirements, assessing needs, and prioritizing features.
- ✓ Enhanced internal/external communications and information radiation and utilized communication channels to report user stories to Product Owners and stakeholders.
- ✓ Added value across organization by educating and reinforcing Agile/Lean practices.

CORE COMPETENCIES

- Scrum Tools Management
- Agile/Scrum Principles
- Sprint Planning
- Retrospectives & Reviews
- Backlog Refinement
- Scaled Agile Framework
- Project/Product Management
- Reporting Analytics
- Process Improvement
- Releases Preparation
- Dashboards Creation
- Risk Mitigation

PROFESSIONAL EXPERIENCE

Scrum Master (Apprenticeship) • Premiere Web Solutions • Atlanta, GA (Remote)

April 2022 to Present

Partner with Developers and Testers and provide guidance and support to increase team agility. Maintain product log cohesion while preparing presentation materials regarding sprint data and leadership. Set up lunch/learn activities and team retrospectives to uphold continuous improvement efforts every sprint. Follow deadlines, update key parties, design mitigation strategies, and execute plans to achieve quality results. Improve efficiency across teams with advanced technologies while empowering teams to complete projects within timelines.

- Aided in pre-planning and PI Planning initiatives and defined all work iterations, risks, dependencies, and program goals.
- Ensured transparency and visibility across teams for team working agreements, PTO tracker, and access to meeting recordings by creating custom team pages in Confluence.
- Fostered safe environment while utilizing multiple sprint retrospective tools, such as Easy Retro, IdeaBoardz, Mural, and Miro, that enabled Developers to converse during retrospectives freely.
- Contributed to creating project-specific user stories, including acceptance criteria, value statements, assumptions, and associated tasks by directing diverse teams.
- Refined product backlog and warranted continuous flow of operations by supporting Product Owner and team members.
- Tracked sprint metrics and designed automated status reports using dashboards, including sprint burn-down widgets, risks, and team and user story statistics in Jira while administering project activities.

Brewista • Red Horn Coffee House & Brewing Co. • Cedar Park, TX

June 2022 to Present

Ensure safe and healthy work environment while following sanitation and organization standards. Comply with established procedures for stocking, rotating, and storing all products to streamline business operations.

- Responded to orders and complaints in efficient manner and served craft beers and lattes to entertain guests.
- Maintained lively environment, guided guests regarding large menu, and made recommendations accordingly.

ADDITIONAL EXPERIENCE

Summermoon Coffee, Cedar Park, TX • Barista

Liberty Hill Dental, Leander, TX • Intern

Yard House, Austin, TX • Hostess

Dos Salsas, Cedar Park, TX • Hostess

Mesa Rosa, Round Rock, TX • Hostess

EDUCATION & PROFESSIONAL DEVELOPMENT

Dental Genius Assisting School • Registered Dental Assistant, State of Texas CPR & X-Ray Certified (2020)

Austin Community College •

CERTIFICATIONS

Certified Scrum Master (CSM), Scrum Alliance (2022) | SAFe Scrum Master (SSM), Scaled Agile (2022)